

PAYROLL SCHEDULE 2025-2026

**Payment for the specified period can only be made for approved timesheets and Timepiece records
received by Payroll on each Monday following the work week
no later than 3PM**

Payroll #	Payroll Date	Comments	Payroll will include time sheet payment for the period of: Part Timers Only
1	7/11/25	FIRST FULL CK FOR 12 MONTH	6/16-6/29
2	7/25/25		6/30-7/13
3	8/8/25		7/14-7/27
4	8/22/25		7/28-8/10
5*	9/5/25	*1/2 CK FOR 10 MONTH / FULL CK FOR 12 MONTH	8/11-8/24
6	9/19/25		8/25-9/7
HD	9/26/25	1 OF 4 HEALTH DECLINATION	
7	10/3/25		9/8-9/21
8	10/17/25		9/22-10/5
9	10/31/25		10/6-10/19
10	11/14/25		10/20-11/2
11	11/26/25	CONTRACT ONLY **NO OT**	11/3-11/16
12	12/12/25		11/17-11/30
HD	12/18/25	2 OF 4 HEALTH DECLINATION	
13	12/19/25	CONTRACT ONLY **NO OT**	12/1-12/14
13	1/9/26		12/15-12/28
15	1/23/26		12/29-1/11
16	2/6/26		1/12-1/25
17	2/13/26	CONTRACT ONLY **NO OT**	1/26-2/8
18	3/6/26		2/9-2/22
19	3/20/26		2/23-3/8
HD	3/27/26	3 OF 4 HEALTH DECLINATION	
20	4/1/26		3/9-3/22
21	4/17/26	CONTRACT ONLY **NO OT**	3/23-4/5
22	5/1/26		4/6-4/19
23	5/15/26		4/20-5/3
24	5/29/26		5/4-5/17
25	6/12/26		5/18-5/31
HD	6/18/26	4 OF 4 HEALTH DECLINATION	
26	6/26/26	LAST FULL CK AND LUMP SUM	6/1-6/14
		Overtime will be paid on an on-going basis. Overtime must be submitted to Payroll within 30 days of working it. **NO OVERTIME WILL BE PAID**	